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| <b>INSPECTION AND ACCEPTANCE REQUEST</b>  |                      |                      |                       | REQUEST NUMBER: _____ |                   | PAGE _____<br>OF _____ PAGES |  |
|   |                      |                      |                       | DATE: _____           |                   |                              |  |
| <b>A</b> TO: _____  |                      | FROM: _____          |                       | DCN: _____            |                   |                              |  |
| CONTRACTOR NAME: _____  |                      |                      |                       | ADDRESS: _____        |                   |                              |  |
| SHIPPED FROM: _____   |                      |                      |                       | ADDRESS: _____        |                   |                              |  |
| OWNERSHIP CONTROL NO.: _____  |                      | PARTIAL NO.: _____   | FINAL SHIPMENT: _____ | TALLY NO.: _____      |                   | P/O - CONTRACT NO.: _____    |  |
| ITEM NO.  | IDENTITY OF MATERIAL |                      |                       | UNIT                  | QUANTITY RECEIVED | QUANTITY ACCEPTED            |  |
|   |                      |                      |                       |                       |                   |                              |  |
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| PURSUANT TO PROVISION IN THIS PO/CONTRACT REQUEST NECESSARY INSPECTION AND ACCEPTANCE OR REJECTION OF THE ABOVE SHIPMENT BE ACCOMPLISHED ON OR BEFORE:<br>DEADLINE DATE: _____ SIGNATURE: _____   |                      |                      |                       |                       |                   |                              |  |
| <b>B</b> RECEIPT      ITEMS IN BLOCK A ABOVE RECEIVED: _____<br>DATE: _____ SIGNATURE: _____  |                      |                      |                       |                       |                   |                              |  |
| <b>C</b> ITEMS AND QUANTITIES BELOW AND ON CONTINUATION SHEET WHEN USED, ARE REJECTED:  |                      |                      |                       |                       |                   | REJECT ONLY                  |  |
| ITEM NO.  | QUANTITY             | REASON FOR REJECTION |                       |                       |                   |                              |  |
|   |                      |                      |                       |                       |                   |                              |  |
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|   |                      |                      |                       |                       |                   |                              |  |
| <b>D</b> TO: PROPERTY MANAGEMENT DIVISION, BUILDING 4471      FROM: _____<br>ACCEPTANCE: ITEMS LISTED IN BLOCK A ABOVE HAVE BEEN INSPECTED AND ACCEPTED, EXCEPT FOR ITEM(S) LISTED IN BLOCK C ABOVE.<br>REJECTION: ITEM(S) LISTED IN BLOCK C ABOVE, AND/OR ON CONTINUATION SHEET WHEN USED, ARE REJECTED.<br>DATE: _____ SIGNATURE: _____ |                      |                      |                       |                       |                   |                              |  |
| <b>E</b> RECEIPT: ALL ITEMS IN BLOCK A HAVE BEEN RECEIVED.      DATE: _____<br>PROPERTY MANAGEMENT DIVISION      SIGNATURE: _____   |                      |                      |                       |                       |                   |                              |  |
| <b>F</b> RECEIPT      ITEMS IN BLOCK A ABOVE RECEIVED:      DATE: _____<br>SIGNATURE: _____   |                      |                      |                       |                       |                   |                              |  |